

2026 Commencement Reservation Request

- All reservations are subject to a two-night minimum stay for Friday and Saturday OR Saturday and Sunday nights.
- Must be prepaid in full and room types cannot be guaranteed.
- All rates include 2 nights' occupancy, parking fee and all applicable taxes.
- Reservations will be confirmed after May 19th, 2025.
- No refunds will be given in the event of an early departure.

| | 2-night Total | Room Type | # of Adults | # of Rooms | Subtotal |
|---|---------------|---------------|-------------|------------|----------|
| Circle one of the following: | \$741.68 | 2 Double beds | | | |
| May 15 th & 16 th | \$741.68 | 1 King bed | | | |
| May 16 th & 17 th | \$852.68 | King Suite | | | |
| | | | | Total | |

All cancellations must be received in writing no later than thirty (30) days prior to the arrival date and are subject to a \$100.00 per room cancellation fee per room. All cancellations within thirty (30) days are non-refundable. In the event of an early departure, the remainder of your deposit will be forfeited.

| | | | | |
|-------------------|--------|------|-------------------|--|
| Printed Name: | | | Phone: | |
| Address: | | | Cell: | |
| City: | State: | Zip: | Additional Guests | |
| Email: | | | | |
| Credit Card # | | Exp: | | |
| Special requests: | | | | |
| | | | | |

I hereby authorize Comfort Suites Carlisle to charge my credit card. I have also read and understand the cancellation policy associated with this reservation.

Signature: _____ **Date:** _____

10 South Hanover Street
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